Power School Course Registration Instructions

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- Report Card
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Step 1: Log in to PowerSchool, click "Class Registration"

Step 2: *View course options for each category by clicking the red pencil icon to the right*

Welcome to the Clayton High School Class Registration System for 2022-2023 School Year

Helpful hints and directions can be found on the Clayton High School Counseling page under registration. https://www.claytonschools.net/Page/22091

View course requests

12th Grade English

If you are recommended for AP English Literature or AP English Language you will see it here. If you are taking CP English 4 you need to choose two classes (one per semester).

Number of requests to generate : 1

Click the edit button to request a course ⇒

Each category will have subject specific info listed underneath the subject title

12th Grade CP English 4 Alternates

If you are taking CP English 4 please select alternates here. Select one alternate for semester one and one alternate for semester two as backups for your first picks above.

Number of requests to generate : 1

Click the edit button to request a course ⇒

12th Grade Math

Teacher recommendation in bold. Choose both sections of the same course.

Number of requests to generate : 1

Click the edit button to request a course ⇒

12th Grade Science

Teacher recommendation in bold. Choose both sections of the same course.

Number of requests to generate : 1

Click the edit button to request a course ⇒

Please note:
Red ❗ = still need to complete selection
Green ✅ = selection successful OR not required for submission

Step 3: *Select courses for each category. Teacher recommendations will be bold.*

	12th Grade Math Core				
☐	AP STATISTICS	2190A		0.5	
☐	COLL PREP ALGEBRA I	2032B		0.5	
☐	COLL PREP ALGEBRA I	2032A		0.5	
☐	COLL PREP ALGEBRA II	2035B		0.5	
☐	COLL PREP ALGEBRA II	2035A		0.5	
☑	**COLL PREP FUNCTION/STAT/TRIG**	**2042B**			Recommended Katelyn Long
☑	**COLL PREP FUNCTION/STAT/TRIG**	**2042A**			Recommended Katelyn Long
☐	COLL PREP GEOMETRY	2019B		0.5	
☐	COLL PREP GEOMETRY	2019A		0.5	

Select the same course for both semesters for yearlong courses. One semester should end in A, one in B.

<< first < prev 1 2 3 4 next > last >>

✔ You may select between 2 and 4 courses. You have selected 2 course(s).

Cancel   Okay

Hit 'Okay' when you're done with this category

Step 4: Continue this process for

1. **12th Grade English:** Will have teacher recommendation in bold if recommended for AP
2. 12th Grade CP English Alternates: please select an option for <u>semester 1 & semester 2</u> if taking CP English
3. **12th Grade Math:** *will have teacher recommendation in bold*
4. **12th Grade Science:** *MAY have teacher recommendation in bold*
5. **12th Grade Social Studies:** *MAY have teacher recommendation in bold*
6. **12th grade World Language:** *will have teacher recommendation if taking this year, can leave blank if not taking next year*

Step 5: Continue this process for elective credit enrollment

6. **Fine Art:** *1.0 credit required for graduation*
7. **Practical Art:** *1.0 credit required for graduation. Personal Finance credit is required to graduate*
8. **PE/Health:** *1.0 credit PE & 0.5 credit Health required for graduation. Select if not completed already*
9. **English Electives:** *take in addition to English*
10. **Student Support:** *teacher recommendations will be bold. Can select Learning Center 11/12 if interested*

Step 6: Finally, select Alternates

VERY IMPORTANT. Select classes you'd be okay being in if your other electives are full or don't work with your schedule.

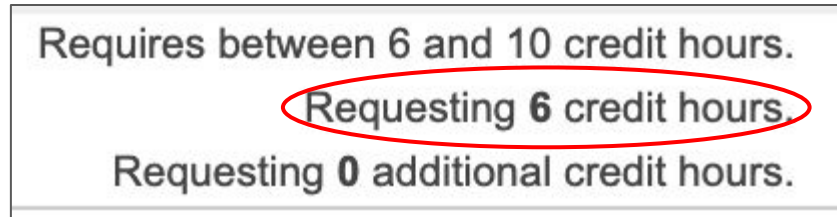**Alternates**

Click the edit button to request a course ➡

Choose at least two semester or one year long class as an alternate should your other electives be full.

Number of requests to generate : 4

Before you submit:

➔ Double check you have Alternates selected
➔ Double check that you are requesting at least 6 credit hours (not counting Alternates). You can have more than 6 but will not be able to submit if you have requested more than 10.

> Requires between 6 and 10 credit hours.
> Requesting **6** credit hours.
> Requesting **0** additional credit hours.

After you submit:

➔ **DON'T PANIC!** There may be glitches or errors. We will meet individually to discuss your requests and can make changes at that time. Remember, this just replaces the **Orange** and **Blue** sheets so it's only the beginning of the process.