

## **TREASURER'S REPORT**

### **Clayton School District PTO Council February 15, 2024**

#### **Financial results through February 5, 2024:**

- As expected – see attached MoneyMinder reports for budget status and transactions
- PTO Council has \$8,712.49 in the bank as of 2/5/24

#### **Other activities:**

- Financial data for last fiscal year for PTO Council and all school PTOs has been submitted to the Clayton School District's accountant. She will review and send data on to the CSD's accounting firm, which will prepare and file the PTO's Form 990 for the IRS.
- Insurance renewals will be due in April 2024.

# PTO Council FY 2023

## Treasurer's Report

08/01/2023 - 02/05/2024

Contributions/Gifts for PTO	Income	Expenses	Year to Date	Net Budget	More/-Less
Donations for School PTOs	\$1,499.28	\$1,499.28	-	-	-
Donations for PTO Council	\$72.00	-	\$72.00	\$350.00	-\$278.00
<b>Contributions/Gifts for PTO Totals</b>	<b>\$1,571.28</b>	<b>-\$1,499.28</b>	<b>\$72.00</b>	<b>\$350.00</b>	<b>-\$278.00</b>
Food and Essentials Drive for Clayton Schools	Income	Expenses	Year to Date	Net Budget	More/-Less
Donations for food drive	\$5,203.78	\$5,040.67	\$163.11	\$25.00	\$138.11
Store - Food & Essentials Drive for Clayton Schools Fees	-	\$163.11	-\$163.11	-\$25.00	-\$138.11
<b>Food and Essentials Drive for Clayton Schools Totals</b>	<b>\$5,203.78</b>	<b>-\$5,203.78</b>	<b>-</b>	<b>-</b>	<b>-</b>
Dues from School PTOs	Income	Expenses	Year to Date	Net Budget	More/-Less
Family Center PTO	\$500.00	-	\$500.00	\$500.00	-
Captain PTO	\$500.00	-	\$500.00	\$500.00	-
Glenridge PTO	\$500.00	-	\$500.00	\$500.00	-
Meramec PTO	\$500.00	-	\$500.00	\$500.00	-
Wydown PTO	\$500.00	-	\$500.00	\$500.00	-
CHS PTO	\$500.00	-	\$500.00	\$500.00	-
<b>Dues from School PTOs Totals</b>	<b>\$3,000.00</b>	<b>-</b>	<b>\$3,000.00</b>	<b>\$3,000.00</b>	<b>-</b>
Other Income	Income	Expenses	Year to Date	Net Budget	More/-Less
Unclaimed Property from State of Missouri	\$250.00	-	\$250.00	\$300.00	-\$50.00
<b>Other Income Totals</b>	<b>\$250.00</b>	<b>-</b>	<b>\$250.00</b>	<b>\$300.00</b>	<b>-\$50.00</b>
Program Services	Income	Expenses	Year to Date	Net Budget	More/-Less
Back to School Bash	\$360.00	\$504.99	-\$144.99	-\$145.00	\$0.01
<b>Program Services Totals</b>	<b>\$360.00</b>	<b>-\$504.99</b>	<b>-\$144.99</b>	<b>-\$145.00</b>	<b>\$0.01</b>
Administrative Expenses	Income	Expenses	Year to Date	Net Budget	More/-Less
Accounting Software (MoneyMinder)	-	-	-	-\$1,700.00	\$1,700.00
Accountant Fees for IRS Reporting	-	-	-	-\$750.00	\$750.00
Office Supplies	-	-	-	-\$20.00	\$20.00
Delivery & Postage	-	-	-	-\$20.00	\$20.00
Secretary of State Fees	-	-	-	-\$50.00	\$50.00
Insurance					
Commercial General Liability	-	-	-	-\$200.00	\$200.00
Extended Medical Payments	-	-	-	-\$130.00	\$130.00
Professional Liability (Directors and Officers)	-	-	-	-\$80.00	\$80.00
Fidelity Bond (Crime)	-	-	-	-\$150.00	\$150.00
<b>Insurance Totals</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-\$560.00</b>	<b>\$560.00</b>
<b>Administrative Expenses Totals</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-\$3,100.00</b>	<b>\$3,100.00</b>

Store Fees	Income	Expenses	Year to Date	Net Budget	More/-Less
Store - PTO dues and BTSB contributions Fees	-	\$2.83	-\$2.83	-	-\$2.83
<b>Store Fees Totals</b>	-	<b>-\$2.83</b>	<b>-\$2.83</b>	-	<b>-\$2.83</b>
<b>Grand Totals</b>					
	<b>\$10,385.06</b>	<b>-\$7,210.88</b>	<b>\$3,174.18</b>	<b>\$405.00</b>	<b>\$2,769.18</b>

Bank Account Balances	08/01/2023	02/05/2024	Last reconciled	Summary for the Period	
US Bank Checking	\$5,538.31	\$8,712.49	01/31/2024	Starting Total	\$5,538.31
Store - Food & Essentials	-	-	01/31/2024	Income	\$10,385.06
Drive for Clayton Schools				Expenses	-\$7,210.88
Clearing Account				Ending Total	\$8,712.49
Store - PTO dues and BTSB	-	-	01/31/2024		
contributions Clearing					
Account					
<b>Totals</b>	<b>\$5,538.31</b>	<b>\$8,712.49</b>			
<i>Review Reconciled Bank Statement Reports along with this Treasurer's Report to ensure its accuracy.</i>					

Submitted by:

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# PTO Council FY 2023

11/02/2023 - 02/05/2024

Date	Reference	From/To	Deposit	Withdrawal	Balance
02/05/2024	Zelle	Meramec PTO <i>Memo: Forwarding \$100 matching donation from Microsoft</i>		-\$100.00	\$8,712.49
02/05/2024	1208	CHS PTO <i>Memo: Forwarding matching donation from Bank of America</i>		-\$250.00	\$8,812.49
01/31/2024	Deposit	 Benevity <i>Memo: Matching donation from Microsoft for Meramec PTO</i>	\$100.00	✓	\$9,062.49
01/25/2024	Deposit	 CyberGrants <i>Memo: Matching donation from Bank of America for CHS PTO</i>	\$250.00	✓	\$8,962.49
01/03/2024	Deposit	 Schwab Charitable <i>Memo: Grant from donor-advised fund. Per Julie Engelhard, donor family has 1 student at Wydown Middle and 1 student at CHS. Will split the donation between Wydown PTO and CHS PTO.</i>	\$500.00	✓	\$8,712.49
01/03/2024	1207	Clayton School District <i>Memo: Transferring Cigna matching donation to Food and Essentials Drive to District for use by District social workers.</i>		-\$24.28 ✓	\$8,212.49
01/03/2024	1206 VOID	Captain PTO		\$0.00 ✓	\$8,236.77
01/03/2024	1205	CHS PTO <i>Memo: Forwarding donation from Schwab Charitable</i>		-\$250.00 ✓	\$8,236.77
01/03/2024	1204	Wydown PTO <i>Memo: Forwarding donations from Schwab Charitable and GlaxoSmithKline</i>		-\$350.00 ✓	\$8,486.77
12/06/2023	Deposit	 Benevity <i>Memo: Matching donation from Cigna for District Food and Essentials Drive</i>	\$24.28	✓	\$8,836.77
12/05/2023	Deposit	 CyberGrants <i>Memo: Matching donation from GlaxoSmithKline Foundation for Wydown PTO</i>	\$100.00	✓	\$8,812.49
12/04/2023	1203	CHS PTO <i>Memo: Forwarding matching donation from Stifel</i>		-\$150.00 ✓	\$8,712.49
11/30/2023	Deposit	 CyberGrants <i>Memo: Matching donation from Stifel for CHS PTO</i>	\$150.00	✓	\$8,862.49
11/29/2023	1202	Clayton School District <i>Memo: Transferring donations to Food and Essentials Drive to District for use by District social workers.</i>		-\$114.62 ✓	\$8,712.49
11/29/2023	null	 Transfer from Store - Food & Essentials Drive for Clayton Schools Clearing Account	\$114.62	✓	\$8,827.11
11/19/2023	Zelle	Meramec PTO <i>Memo: Forwarding donations from Microsoft and Bayer</i>		-\$275.00 ✓	\$8,712.49
11/17/2023	Deposit	---split--- <i>Memo: Checks from Captain PTO and CHS PTO. Each for \$500 in PTO dues and \$60 in BTSB contributions.</i>	\$1,120.00	✓	\$8,987.49
11/17/2023	Deposit	 YourCause <i>Memo: Matching donation from Bayer for Meramec PTO</i>	\$125.00	✓	\$7,867.49
11/08/2023	Deposit	 Benevity <i>Memo: Matching donation from Microsoft for Meramec PTO</i>	\$150.00	✓	\$7,742.49
11/02/2023		Balance as of 11/02/2023			\$7,592.49
Totals			\$2,633.90	-\$1,513.90	