

## **TREASURER'S REPORT**

### **Clayton School District PTO Council April 20, 2023**

#### **Financial results through March 31, 2023:**

- As expected – see attached MoneyMinder reports for budget status and transactions
- PTO Council has \$7,864.82 in the bank as of 3/31/23

#### **Draft budget for next year:**

- Attached for discussion
- Assumed approximately 5% inflation in costs for MoneyMinder, tax preparation, and insurance
- Dues for school PTOs would remain at \$500 per year

# PTO Council FY 2022

## Treasurer's Report

08/01/2022 - 03/31/2023

Contributions/Gifts	Income	Expenses	Year to Date	Net Budget	More/-Less
AmazonSmile	\$283.82	-	\$283.82	\$350.00	-\$66.18
Donations for School PTOs	\$486.20	\$486.20	-	-	-
Donations for PTO Council	\$395.00	-	\$395.00	\$500.00	-\$105.00
<b>Contributions/Gifts Totals</b>	<b>\$1,165.02</b>	<b>-\$486.20</b>	<b>\$678.82</b>	<b>\$850.00</b>	<b>-\$171.18</b>
Dues from School PTOs	Income	Expenses	Year to Date	Net Budget	More/-Less
Family Center PTO	\$500.00	-	\$500.00	\$500.00	-
Captain PTO	\$500.00	-	\$500.00	\$500.00	-
Glenridge PTO	\$500.00	-	\$500.00	\$500.00	-
Meramec PTO	\$500.00	-	\$500.00	\$500.00	-
Wydown PTO	\$500.00	-	\$500.00	\$500.00	-
CHS PTO	\$500.00	-	\$500.00	\$500.00	-
<b>Dues from School PTOs Totals</b>	<b>\$3,000.00</b>	<b>-</b>	<b>\$3,000.00</b>	<b>\$3,000.00</b>	<b>-</b>
Program Services	Income	Expenses	Year to Date	Net Budget	More/-Less
Voter Forum & Voter's Guide	-	-	-	-\$100.00	\$100.00
Speaker Series	-	-	-	-\$100.00	\$100.00
<b>Program Services Totals</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-\$200.00</b>	<b>\$200.00</b>
Administrative Expenses	Income	Expenses	Year to Date	Net Budget	More/-Less
<b>Accounting Software</b>					
MoneyMinder	-	\$1,607.00	-\$1,607.00	-\$1,607.00	-
QuickBooks (3 months)	\$1.42	\$765.10	-\$763.68	-\$750.00	-\$13.68
<b>Accounting Software Totals</b>	<b>\$1.42</b>	<b>-\$2,372.10</b>	<b>-\$2,370.68</b>	<b>-\$2,357.00</b>	<b>-\$13.68</b>
<b>Insurance</b>					
Commercial General Liability	-	\$195.00	-\$195.00	-\$195.00	-
Extended Medical Payments	-	\$120.00	-\$120.00	-\$120.00	-
Professional Liability (Directors and Officers)	-	\$75.00	-\$75.00	-\$75.00	-
Fidelity Bond (Crime)	\$40.66	\$140.00	-\$99.34	-\$140.00	\$40.66
<b>Insurance Totals</b>	<b>\$40.66</b>	<b>-\$530.00</b>	<b>-\$489.34</b>	<b>-\$530.00</b>	<b>\$40.66</b>
Accountant Fees for IRS Reporting	-	-	-	-\$700.00	\$700.00
Secretary of State Fees (Biennial Nonprofit Registration)	-	\$21.25	-\$21.25	-\$23.00	\$1.75
Office Supplies	-	-	-	-\$20.00	\$20.00
Delivery & Postage	-	-	-	-\$20.00	\$20.00
<b>Administrative Expenses Totals</b>	<b>\$42.08</b>	<b>-\$2,923.35</b>	<b>-\$2,881.27</b>	<b>-\$3,650.00</b>	<b>\$768.73</b>
<b>Grand Totals</b>					
	<b>\$4,207.10</b>	<b>-\$3,409.55</b>	<b>\$797.55</b>	<b>-</b>	<b>\$797.55</b>

Bank Account Balances	08/01/2022	03/31/2023	Last reconciled	Summary for the Period	
US Bank Checking	\$7,067.27	\$7,864.82	03/31/2023	Starting Total	\$7,067.27
<b>Totals</b>	<b>\$7,067.27</b>	<b>\$7,864.82</b>		Income	\$4,207.10
<i>Review Reconciled Bank Statement Reports along with this Treasurer's Report to ensure its accuracy.</i>				Expenses	-\$3,409.55
				Ending Total	\$7,864.82

Submitted by:

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PTO Council FY 2022**  
**All Transactions by Heading and Category Report**  
02/01/2023 - 03/31/2023

Contributions/Gifts								
Account	Date	Reference	From/To	For			Deposit	Withdrawal
AmazonSmile								
US Bank Checking	02/13/2023	Deposit	AmazonSmile				\$116.57	
AmazonSmile				Net:	\$116.57	Totals:	\$116.57	\$0.00
Donations for School PTOs								
US Bank Checking	02/28/2023	Deposit	Benevity Donation from Microsoft for Meramec PTO				\$50.00	
US Bank Checking	03/01/2023	Zelle	Meramec PTO Forwarding donation from Microsoft					-\$50.00
US Bank Checking	03/03/2023	1194	Glenridge PTO Forwarding Bayer match for Read-A-Thon donation					-\$50.00
US Bank Checking	03/03/2023	Deposit	YourCause Bayer match for Glenridge PTO Read-A-Thon				\$50.00	
Donations for School PTOs				Net:	\$0.00	Totals:	\$100.00	-\$100.00
Contributions/Gifts				Net:	\$116.57	Totals:	\$216.57	-\$100.00
Administrative Expenses								
Account	Date	Reference	From/To	For			Deposit	Withdrawal

Administrative Expenses						
Account	Date	Reference	From/To	For	Deposit	Withdrawal
<b>Insurance</b>						
Account	Date	Reference	From/To	For	Deposit	Withdrawal
<b>Commercial General Liability</b>						
US Bank Checking	02/15/2023	Visa	Association Insurance Management Policy renewal for April 5, 2023 to April 5, 2024			-\$195.00
<b>Commercial General Liability</b>				Net:	-\$195.00	Totals: \$0.00 -\$195.00
<b>Extended Medical Payments</b>						
US Bank Checking	02/15/2023	Visa	Association Insurance Management Policy renewal for April 5, 2023 to April 5, 2024			-\$120.00
<b>Extended Medical Payments</b>				Net:	-\$120.00	Totals: \$0.00 -\$120.00
<b>Professional Liability (Directors and Officers)</b>						
US Bank Checking	02/15/2023	Visa	Association Insurance Management Policy renewal for April 5, 2023 to April 5, 2024			-\$75.00
<b>Professional Liability (Directors and Officers)</b>				Net:	-\$75.00	Totals: \$0.00 -\$75.00
<b>Fidelity Bond (Crime)</b>						
US Bank Checking	02/15/2023	Visa	Association Insurance Management Policy renewal for April 5, 2023 to April 5, 2024			-\$140.00
<b>Fidelity Bond (Crime)</b>				Net:	-\$140.00	Totals: \$0.00 -\$140.00
<b>Insurance</b>				Net:	-\$530.00	Totals: \$0.00 -\$530.00
<b>Administrative Expenses</b>				Net:	-\$530.00	Totals: \$0.00 -\$530.00
<b>Grand Totals</b>				Net:	-\$413.43	Totals: \$216.57 -\$630.00

# PTO Council FY 2023

## Budget Report

DRAFT FOR DISCUSSION

APRIL 20, 2023

<b>Funds available at beginning of financial year (08/01/2023)</b>			<b>\$0.00</b>
<b>Contributions/Gifts</b>	<b>Budgeted Income</b>	<b>Budgeted Expenses</b>	<b>Budget Net</b>
Donations for School PTOs	\$1,000.00	-\$1,000.00	-
Donations for PTO Council	\$350.00	-	\$350.00
<b>Contributions/Gifts Totals</b>	<b>\$1,350.00</b>	<b>-\$1,000.00</b>	<b>\$350.00</b>
<b>Dues from School PTOs</b>	<b>Budgeted Income</b>	<b>Budgeted Expenses</b>	<b>Budget Net</b>
Family Center PTO	\$500.00	-	\$500.00
Captain PTO	\$500.00	-	\$500.00
Glenridge PTO	\$500.00	-	\$500.00
Meramec PTO	\$500.00	-	\$500.00
Wydown PTO	\$500.00	-	\$500.00
CHS PTO	\$500.00	-	\$500.00
<b>Dues from School PTOs Totals</b>	<b>\$3,000.00</b>	<b>-</b>	<b>\$3,000.00</b>
<b>Program Services</b>	<b>Budgeted Income</b>	<b>Budgeted Expenses</b>	<b>Budget Net</b>
Voter Forum & Voter's Guide	-	-\$150.00	-\$150.00
Speaker Series	-	-\$150.00	-\$150.00
<b>Program Services Totals</b>	<b>-</b>	<b>-\$300.00</b>	<b>-\$300.00</b>
<b>Administrative Expenses</b>	<b>Budgeted Income</b>	<b>Budgeted Expenses</b>	<b>Budget Net</b>
<b>Accounting Software</b>			
MoneyMinder	-	-\$1,700.00	-\$1,700.00
<b>Accounting Software Totals</b>	<b>-</b>	<b>-\$1,700.00</b>	<b>-\$1,700.00</b>
<b>Insurance</b>			
Commercial General Liability	-	-\$200.00	-\$200.00
Extended Medical Payments	-	-\$130.00	-\$130.00
Professional Liability (Directors and Officers)	-	-\$80.00	-\$80.00
Fidelity Bond (Crime)	-	-\$150.00	-\$150.00
<b>Insurance Totals</b>	<b>-</b>	<b>-\$560.00</b>	<b>-\$560.00</b>
Accountant Fees for IRS Reporting	-	-\$750.00	-\$750.00
Office Supplies	-	-\$20.00	-\$20.00
Delivery & Postage	-	-\$20.00	-\$20.00
<b>Administrative Expenses Totals</b>	<b>-</b>	<b>-\$3,050.00</b>	<b>-\$3,050.00</b>
<b>Grand Totals</b>			
	<b>\$4,350.00</b>	<b>-\$4,350.00</b>	<b>-</b>
<b>Projected bank balance if on budget</b>			<b>\$0.00</b>