

Family Center PTO Meeting Minutes: 9.16.2020

Attendees: Alison Yee(Co President), Liz Florek(Co President), Debbie Reilly, Jessica Graetz (PTO Council Representative), Michelle Snyder Whan Kyu Shin, Christine Dill, Amy Jennings(Treasurer)

Welcome (Liz Florek & Alison Yee): Welcome to new and returning parents. The PTO is a committee of Family Center parents and staff members working together to support and enhance the education of our children. Work to improve school and expand child's education and all-around experience through fundraising events and special programs. Great way to network with other parents, connect to the Family Center, and build friendships. Board and several event chairs who help the PTO complete our work- typically at our meetings, the board and event chairs update on ongoing projects and we discuss ways to support the family center. We also welcome new items of discussion at the end of each meeting agenda. Each attendee introduced themselves and their children.

Open Positions (Liz Florek & Alison Yee):

Many open board positions including secretary and communications. Committees/event chairs positions also open including Social/Fundraising, Teacher Appreciation, Community Outreach. We also need Room parents to serve as liaisons from PTO to classrooms. There have been some volunteers from the enrollment paperwork for these positions but not yet confirmed and some holes.

Budget Review and Approval (Amy Jennings):

Amy presented the 2020-2021 proposed budget. Due to a limited fundraising outlook this year, the budget this year will leave us operating in the red but the PTO bank account does have reserves (and a sufficient balance to cover one year operating expense requirement). Alison Yee motioned for budget approval, Amy Jennings seconded the motion. The budget was approved.

Scholarships (Liz Florek & Alison Yee):

There are two families who have submitted scholarship requests totalling \$4063.50. Class enrollment is not yet at full capacity so there could be additional requests at a later date when we return to in-person learning. The scholarship funding partnership with the Clayton Education Foundation has not yielded any result to date. Alison & Liz will continue to explore this option.

Fundraisers and Special Events (Liz Florek & Alison Yee)

The PTO Council has requested we only fundraise for specific purposes this year so we will be mindful of this with planning events. Art to Remember will allow parents to upload their child's artwork directly to order keepsakes. Amy Jennings is the Chair. It was suggested that teachers might be able to provide art ideas for parents to make with their kids so they get the best outcome in their keepsakes.

Restaurant partnership was well received as an opportunity for fundraising this year. Liz & Alison will continue to pursue restaurant options until an Event Chair is confirmed.

AmazonSmile giveback program is now available for use on the mobile app. Information about how to set this up will be posted on the PTO webpage and/or sent to the FC Community. Jessica Graetz will report back on how the funds are divided up and sent to respective schools as the only organization designation in Amazon Smile is Clayton are received by the PTO Council.

Teacher Appreciation (Liz Florek & Alison Yee)

A Chair for Teacher Appreciation is still needed. We will look for new ways to fulfill TA activities since snacks/meals are not logistically possible this year. A virtual yoga class for the Staff was suggested as one option.

Director's Report (Debbie Reilly) All FC staff has returned this year. There are openings in some of the classes but it is expected these will be filled once children return to in person learning. Roof repairs were being performed over the summer on the Gay Avenue building and due to rainstorms, there have been setbacks from new water damage while the areas were under construction. All repairs should be completed in the near future. .

New Business: None

Closing (Liz Florek & Alison Yee): Next meeting Wednesday, October 21