

Family Center PTO Meeting September 13, 2023

Attendees

- Deanna Palagallo (President)
- McKenzie Walter (Secretary)
- Subasana Shrestha (Communications)
- Amy Perry (Director)
- Lauren Hamburg
- Adam Burling
- Marisa Giller
- Ran Ji
- Dalanta A.
- RJ Xu
- Stefanie Mott
- Caitlin Costas
- Shelby Brett
- Yahui Chuang
- Yoshimi Tanaka
- Kelly Slonim
- Melissa Marlcwort
- Danielle Shapiro

Welcome (Deanna Palagallo)

- Events
 - Welcome coffee had great attendance
 - Back to school bash had great attendance
 - Shown interest in repeating event next year
- Board and Committee Members
 - Introductions
 - Fundraising open if any volunteers
 - Stefanie Mott motions to approve slate, Caitlin Costas seconds; all approve

Communications (Subasana Shrestha)

- Eblast lead time is few days / week to get emails out

Outreach (Lauren Hamburg)

- Diaper drive for nurses for newborns - Oct 24 - 31
 - They send social workers / nurses into at-risk homes
- Bigger sizes are needed
- Focusing on diaper drive instead of district wide drive

Book Fair (Alli Cayne)

- Been working with Betty at Betty's Books; looking to schedule in November
- Will get a book list for each class
- Any dollars raised will go to school to purchase more books
- Trying to support local stores
- Deanna asks about tree nut / peanut policy at offsite venues- Amy will follow up with Nurse Jodi to get an answer

Teacher Appreciation (Shelby Brett)

- September snack
- Yellow / purple families donated for smoothies - not all funds used
- Conference dinner is 10/16, open to ideas
 - Deanna suggested creating a list to get orders from teachers ahead of time to see allergies
 - Companion / Daily Harvest suggested as options
- Will send email to green room families soon to replenish coffee in the break room

Fundraising (Deanna Palagallo)

- Waiting to hear back from Deweys for Give Back Night - will be early October
- Is email / social media enough notice? Group says yes

International Family Liaison (Soyon Park)

- Coffee meet up at Glenridge on 9/8
 - Next on Dec 1, Feb 25, Apr 19
- Looking for a Family Center representative as Soyon is unable to attend all coffee meet-ups

Class Pictures (Jen Killoren)

- Individual pictures during vehicle fair will return; fundraiser for school
- More details to come

Treasurer's Report (Deanna Palagallo)

- Proposed budget
 - Went through each line item
 - PTO wants to fulfill school wish list - see list \$265.67
 - Included in proposed budget
- Scholarships
 - PTO does provide scholarships to families
 - Clayton residents, must meet MO free / reduced meals qualifications
 - Up to 50% off Four AM costs (if they qualify for Free Lunch)
 - Up to 25% off Four AM costs (if they qualify for Reduced Lunch)
 - Based on household income and number of children
 - Two families qualify, both for 50%
 - Third family qualifies for 50% this semester but not next semester; talked about doing 25% for just fall semester
 - Deanna would like to advocate for third family to get the scholarship for fall semester; asked opinions of the group.
 - Group agreed to support family for Fall semester
 - For those that apply and qualify we try to fit into budget
 - We could potentially vote again if more scholarships are needed
- Voted to approve 2023-2024 Budget
 - Lauren motioned; Marisa second; all approved - budget passes

Director's Report (Amy Perry)

- Vehicle Fair - Nov 4th by PAT
 - Partner with Ladue PAT
 - More details to come
- Flashlight walk - coming back this year - Fundraising for nature education - Nov 10th
- High school campus has moved over to this campus
- Stay Play and Learn moved to high school

- MWF SPL class filled; TR option put out to see interest
- Purple room is now a full day class; previous Purple room is Oak room-moved upstairs to former SPL room
- Four AM programs are the only rooms with open spots currently
- Teacher updates-Cathy moved to Redbud room, Claire (new teacher) in Yellow room
- Roxanne will start in October

New Business (Deanna Palagallo)

- Potential for ice cream fundraiser discussed
- More details to follow

Closing (Deanna Palagallo)

- Thanks to everyone for coming
- It has been a great start to the year
- Next meeting is Wednesday 10/11 @ 9 am

Family Center PTO FY 2023 Budget Report

Funds available at beginning of financial year (08/01/2023)			\$55,024.30
Total Contributions	Budgeted Income	Budgeted Expenses	Budget Net
PTO Membership - Parent Donation	\$4,380.00	-	\$4,380.00
Staff Appreciation - Parent Donation	\$1,500.00	-	\$1,500.00
Total Contributions Totals	\$5,880.00	-	\$5,880.00
Special Events Income	Budgeted Income	Budgeted Expenses	Budget Net
Nature Walk	\$1,000.00	-	\$1,000.00
Restaurant Partnership	\$400.00	-	\$400.00
Art to Remember	\$250.00	-	\$250.00
Emily Press	\$150.00	-	\$150.00
Class Pictures	\$850.00	-	\$850.00
Special Events Income Totals	\$2,650.00	-	\$2,650.00
Program Services	Budgeted Income	Budgeted Expenses	Budget Net
Scholarship <i>Two families have qualified for the scholarship, with each being allocated \$2,520 for the academic year.</i>	-	-\$5,040.00	-\$5,040.00
School District of Clayton Nature Education	-	-\$1,000.00	-\$1,000.00
Class Pictures - Professional Printing	-	-\$120.00	-\$120.00
Staff Appreciation <i>Expenditures for Staff Appreciation will cover conference dinners sponsored by PTO funds and workday refreshments, including treats, coffee, and snacks, which are supported by parent donations specifically earmarked for staff appreciation.</i>	-	-\$3,000.00	-\$3,000.00
Program Services Totals	-	-\$9,160.00	-\$9,160.00
Administrative Expenditures	Budgeted Income	Budgeted Expenses	Budget Net
PTO Council Dues <i>The category includes a \$500 PTO council membership fee and a \$60 back-to-school bash.</i>	-	-\$560.00	-\$560.00
PayPal Fees 1	-	-\$100.00	-\$100.00
Administration Fees <i>The category includes PTO meeting refreshments, school supplies, and other miscellaneous costs.</i>	-	-\$800.00	-\$800.00
Administrative Expenditures Totals	-	-\$1,460.00	-\$1,460.00
Grand Totals			
	\$8,530.00	-\$10,620.00	-\$2,090.00
Projected bank balance if on budget			\$52,934.30